

NOTICE TO SHAREHOLDERS OF GUARDIAN MEDIA LIMITED

NOTICE OF MEETING OF GUARDIAN MEDIA LIMITED

Guardian Media Limited (“the Company”) wishes to advise its shareholders that the **One Hundredth and Fifth Annual Meeting** of the Company will be held in a **virtual only format via online live webcast** on Thursday 27th, May 2021 at 8:30 a.m.

In keeping with the Company’s commitment to ensuring the safety and well-being of our shareholders, employees and other stakeholders, and with the latest directives from Public Health and Government officials in connection with the COVID-19 pandemic, facilities will not be available for shareholders to attend in person.

Shareholders and duly appointed proxyholders who wish to attend, participate and vote at the meeting are requested to pre-register by providing their full name (as listed on the Share Register), address, identification number, contact number and e-mail address by May 18, 2021 via email at agm.registration@guardian.co.tt. Once pre-registered, the credentials to join the meeting will be provided on or before May 24, 2021.

The meeting is being held for the following purposes:

1. To receive and consider the audited Financial Statements for the year ended December 31st, 2020 and the report of the Directors and Auditors thereon.
2. To re-elect Directors.
3. To re-appoint Auditors and to authorise the Directors to fix their remuneration in respect of the period ending at the conclusion of the next Annual Meeting.
4. To transact any other ordinary business.

NOTES:

1. A member entitled to attend and vote may appoint one or more proxies to attend and vote instead of him. A proxy need not also be a member. Please visit the website www.guardianmedia.co.tt to obtain a copy of the Form of Proxy and Management Proxy Circular as well as instructions on how to appoint a proxy.
2. No service contracts were entered into between the Company and any of its Directors.
3. A shareholder which is a body corporate may, in lieu of appointing a proxy, authorise an individual by resolution of its directors or its governing body to represent it at the Annual Meeting.
4. The Directors of the Company have not fixed a record date for the determination of shareholders who are entitled to receive notice of the Annual Meeting. In accordance with Section 111(a)(i) of the Companies Act, Chap. 81:01, the statutory record date applies. Only shareholders of record at the close of business on Friday April 16th, 2021, the date immediately preceding the date on which the Notice is given, are entitled to receive Notice of the Annual Meeting.

DIVIDEND ANNOUNCEMENT

On March 19th, 2021 the Board of Directors of Guardian Media Limited declared a Final Dividend of Five cents (\$0.05) per share to Ordinary Shareholders and Three percent (3%) to Preference Shareholders. This dividend is payable on June 16th 2021 to shareholders on the Register of Members at May 25th, 2021, which has been fixed as the Record Date for this payment.

The Transfer Book and Register of Members will be closed on May 27th to May 28th 2021, both days inclusive.

Dated this 19th day of April, 2021

By Order of the Board

Hema Ramdass-Chatoor

Company Secretary