



NOTICE TO SHAREHOLDERS OF GUARDIAN MEDIA LIMITED

NOTICE OF ANNUAL MEETING OF GUARDIAN MEDIA LIMITED

Guardian Media Limited ("the Company") wishes to advise its shareholders that the **One Hundred and Sixth Annual Meeting** of the Company will be held **in a virtual only format via online live webcast** on Thursday 26th, May 2022 at 8:30 a.m. from ANSA McAL's Boardroom, 10th Floor, Tatil Building, 11 Maraval Road, Port of Spain.

Shareholders and duly appointed proxyholders will be able to attend, participate and vote at the meeting. Pre-registration can be done via e-mail to **agm.registration@guardian.co.tt** by providing full name (as listed on the Share Register), address, identification number, contact number and e-mail address by May 17th, 2022. Once pre-registered, the credentials to join the meeting virtually will be provided on or before May 23rd, 2022.

The meeting is being held for the following purposes:

1. To receive and consider the audited Financial Statements for the year ended December 31st, 2021 and the report of the Directors and Auditors thereon.
2. To re-elect Directors.
3. To elect Directors.
4. To re-appoint Auditors and to authorise the Directors to fix their remuneration in respect of the period ending at the conclusion of the next Annual Meeting.
5. To transact any other ordinary business.

NOTES:

1. A member entitled to attend and vote may appoint one or more proxies to attend and vote instead of him. A proxy need not also be a member. Please visit the website **www.guardianmedia.co.tt** to obtain a copy of the Form of Proxy and Management Proxy Circular as well as instructions on how to appoint a proxy.
2. No service contracts were entered into between the Company and any of its Directors.
3. A shareholder which is a body corporate may, in lieu of appointing a proxy, authorise an individual by resolution of its directors or its governing body to represent it at the Annual Meeting.
4. The Directors of the Company have not fixed a record date for the determination of shareholders who are entitled to receive notice of the Annual Meeting. In accordance with Section 111(a)(i) of the Companies Act, Chap. 81:01, the statutory record date applies. Only shareholders of record at the close of business on Tuesday April 19th, 2022, the date immediately preceding the date on which the Notice is given, are therefore entitled to receive Notice of the Annual Meeting.

DIVIDEND ANNOUNCEMENT

On March 15th, 2022 the Board of Directors of Guardian Media Limited declared a Final Dividend of Seven cents (\$0.07) per share to Ordinary Shareholders and Three percent (3%) to Preference Shareholders. This dividend is payable on June 15th, 2022 to shareholders on the Register of Members at May 23rd, 2022, which has been fixed as the Record Date for this payment.

The Transfer Book and Register of Members will be closed on May 26th to May 27th 2022, both days inclusive.

Dated this 20th day of April, 2022

By Order of the Board

Gerhard Pettier

Company Secretary